

Minutes of a meeting of Underbarrow & Bradleyfield Parish Council held at Underbarrow Institute on Thursday 4<sup>th</sup> September 2025 at 7pm.

Present were Councillors Peter Swindlehurst (Chairman), Richard Carruthers, Charlotte Cartwright, Stuart Fairclough, and Sally Soady, Westmorland & Furness Councillor Steve Bavin, one member of the public and Parish Clerk Kevin Price.

**25/23 Public participation:** None.

**25/24 Requests for Dispensations:** None.

**25/25 Declarations of Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**25/26 Minutes:**

The minutes of the meeting held on 8<sup>th</sup> May 2025, having been circulated were accepted as a true record and signed by the Chairman.

**25/27 Councillor Vacancies:**

The two vacant positions are being advertised, both in the parish magazine and by word of mouth. Anyone interested should contact either the Chairman or the Clerk for details.

**25/28 Westmorland & Furness Councillor:**

*Councillor Bavin reported as follows:*

- a. Hedge cutting has now started, after bird-nesting season.
- b. There are some overnight road closures on the A591 throughout October.
- c. The weight limitation on Underbarrow Bridge is to become permanent – the engineers cannot get to a higher limit.
- d. The potholes near Tullythwaite have been reported
- e. The ongoing merger of Vodafone and Three may lead to an improved mobile phone signal in Underbarrow

**25/29 Planning:** None.

**25/30 Finance:**

*a. It was resolved to pay the following accounts:*

Kevin Glossop	£320.00	Painting poles and benches
T Flitcroft	£100.00	Payroll management (annual)
William Huck	£50.00	Internal Audit - honorarium
K M Price	£39.64	Backpay

K M Price                      £123.47                      Quarterly expenses to 30<sup>th</sup> June,  
including use of home office and travel.

- b. The cash and budget statements were noted.
- c. The report from the Internal Auditor was noted. There were no matters to be brought to the Council's attention.
- d. The Local Government Services Pay Agreement 2025-26 was noted and approved. (The Clerk at Underbarrow & Bradleyfield is currently employed for 18.25 hours monthly, at Point 20 on the Salary Scale).
- e. Barclays Bank intends to close the Community Account (used for the Poor's Allotment Charity) if there is not a transaction made on this it by 15<sup>th</sup> December 2025. The Clerk will get in touch with the bank, will make one transaction in order to keep the account open, it being a Charity Account. It was further resolved to close the Scout Scar account down and transfer the funds to the General Account and also, at the same time, revise the Bank Mandate, removing the names of any who are no longer Councillors. Future transactions will be authorised by Councillors Peter Swindlehurst and Richard Carruthers, together with the Clerk, any two to sign.

**25/31 Village maintenance:**

There were no specific issues to report; various matters are ongoing.

**25/32 Date of the next meeting:**

***Monday 10<sup>th</sup> November 2025 at 7pm at Underbarrow Institute – this will also be the Precept Meeting.***

***(The Trustees of the Poor's Allotment Charity will meet immediately following this meeting, in order to make the annual distribution)***

**25/33 Open Forum:**

‘Assertion 10 – Digital and Data Compliance’:

The Clerk will circulate details of this requirement, prior to the next meeting, when it will be an agenda item.

*The meeting closed at 7.30pm.*

*Signed:*

*Dated:*