

Underbarrow and Bradleyfield Parish Council

Clerk: Kevin M Price

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13th May 2024

Dear Councillors,

The Annual Assembly of the Parish Meeting will be held at Underbarrow Institute, on Wednesday 22nd May 2024 at 7pm.

This will be followed immediately by the Annual Meeting of Underbarrow & Bradleyfield Parish Council to which all Councillors are hereby summoned to attend.

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA – ANNUAL ASSEMBLY OF THE PARISH MEETING

1. Welcome by the previous Vice-Chairman – Councillor Peter Swindlehurst
2. Apologies for absence
3. Minutes of the meeting of 31st May 2023
4. Matters arising.
5. Reports from Westmorland and Furness Councillor (if present)
6. Any other business, including any public participation.

AGENDA – ANNUAL PARISH COUNCIL MEETING

1. **Election of Chairman** – to elect a Chairman for 2024-25
2. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

4. **Minutes** - To sign as a true record, if thought fit, the minutes of the meeting held on 22nd February 2024..

5. **Councillor Vacancies** – to note that the Council still has two vacancies.

6. **Planning matters** - to consider the following applications:

7/2024/5245 Fallen Yew, Underbarrow, Reinstate some of the existing openings, restore original fireplace, lime wash the outshoot, strip paint / varnish from existing trusses, expose beams to ground floor, increase extent of limecrete floor at ground floor, install a French drain, construct a new stone boundary wall and new external lighting

7. **Financial business:**

a. *To pay the following accounts:*

Zurich Municipal	£192.10	Insurance premium
CALC	£183.48	Annual subscription
K M Price	£121.76	Quarterly expenses to 31st March, including use of home office and travel.

b. To note the Interim Accounts for 2023-24 (to be circulated).

c. To authorise the Chairman and Clerk to sign the Certificate of Exemption, the Annual Governance Review and the Accounting Statements (to be circulated).

d. To note the further purchase of daffodil bulbs, using money from last year's grant.

8. **Village maintenance** – to consider any outstanding issues:

9. **Next meeting** – to arrange the date of the next meeting - usually August.

10. **Open Forum** - to receive brief comments concerning matters of interest to the Council, but no propositions which require a resolution to be passed.