

Minutes of the Annual Meeting of Underbarrow & Bradleyfield Parish Council held at Underbarrow Institute on Thursday 1<sup>st</sup> June 2023 at 7.05pm.

Present were Councillors Peter Swindlehurst (Vice-Chairman, in the Chair), Richard Carruthers and Charlotte Cartwright, Westmorland Furness Councillor Steve Bavin, two members of the public and Parish Clerk Kevin Price.

As this was the first meeting of the new Council, all Councillors signed the Declaration of Acceptance of Office at the start of the meeting.

**23/1 Election of Chairman:**

Councillor Peter Swindlehurst was elected Chairman for 2023-24. He then signed the Declaration of Acceptance of Office.

**23/2 Appointment of Vice-Chairman:**

This was deferred to a future meeting, when there are more Councillors in place.

**23/3 Requests for Dispensations:** None.

**23/4 Declarations of the Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**23/5 Minutes:**

The minutes of the meeting held on 23<sup>rd</sup> February 2023, having been circulated were accepted as a true record and signed by the Chairman.

**23/6 Co-option of new Parish Councillors:**

Stuart Fairclough and Sally Soady were unanimously co-opted and welcomed to the Parish Council. They both then signed the Declaration of Acceptance of Office.

**23/7 Planning:**

*The following applications were considered:*

7/2023/5276 Kendal Fell Quarry, Underbarrow Road. Proposed quarry workshop building. Approval recommended.

*Councillor Carruthers will check on the following two applications and contact the Clerk with comments:*

7/2023/5285 1 Hillgarth, Underbarrow. Proposed two storey side extension, new oil tank and balustrade to existing decking.

7/2023/5209 Nook Cottage, Underbarrow. Demolition of existing single-storey extension and porch with replacement two-storey extension and porch.

### **23/8 Westmorland and Furness Councillor:**

Councillor Bavin reported as follows:

- a. A road closure on Brigsteer Road will be in place shortly and all Councillors have been notified.
- b. A number of potholes have been filled in. Any member of the public can report potholes directly to Westmorland and Furness Council (see their website).
- c. All areas of the parish have been inspected for problems.
- d. A number of road signs are in need of restoration, especially those around Garth Row and Thorns Lane.
- e. Grants are available from the Rural England Prosperity Fund. Applications should be submitted by 30<sup>th</sup> June.
- f. A better mobile signal in the parish is unlikely before 2025.
- g. Clearing of ditches in the area has started,

### **23/9 Financial business:**

- a. *It was resolved to pay the following accounts:*

Zurich Municipal	£157.32	Insurance premium
CALC	£168.01	Annual subscription
T Flitcroft	£193.20	Website maintenance
K M Price	£164.20	Quarterly expenses to 31 <sup>st</sup> March, Including use of home office and travel.
K M Price	£48.23	Backpay (unpaid by bank)

- b. It was resolved to ask the bank to make the required amendments to the Standing Order.
- c. The Interim Accounts for 2022-23 were noted.
- d. The Chairman and Clerk were authorised to sign the Certificate of Exemption, the Accounting Statements and the Annual Governance Statement. The Clerk explained each document and all Councillors had copies supplied to them.

### **23/10 Village Maintenance:**

- a. The concrete bollards and railings around the village are in need of painting/maintenance. Councillor Bavin said he would ask if WAF Council will do this work and advise in due course.
- b. It was resolved to replace the seat at the end of Chapel Lane, which is now in a poor condition. The plaque on it can be reinstated. Councillor Swindlehurst will make arrangements.
- c. It was agreed to repair the fence at the Parish Field as and when this becomes necessary, rather than replace it all.

- d. The state of the cattle grids at Cold Harbour Road was discussed. It was not felt, however, that the Parish Council could help with this as they are privately owned and not on the public road.
- e. Parish Field. A Deed of Easement is required for the right to the soakaway system in the land owned by the Parish Council. The Council agreed in principle that they will enter into a Deed of Easement. The draft document would be sent to the Council, and it would be up to the Council whether they would need to be separately represented by a solicitor, but the document should be straight forward and standard.

**23/11 Date of the next meeting:**

***Thursday 10<sup>th</sup> August 2023 at 7pm at Underbarrow Institute.***

**23/12 Agenda items for the next meeting:**

- a. Daffodil bulb planting.
- b. To consider making a grant to Curlew Recovery South Lakes.

*The meeting closed at 8.40pm.*

*Signed:*

*Dated:*