

Minutes of the Annual Meeting of Underbarrow & Bradleyfield Parish Council held at Underbarrow Institute on Thursday 8th May 2025 at 7.05pm.

Present were Councillors Richard Carruthers, Charlotte Cartwright, Stuart Fairclough and Sally Soady, Westmorland & Furness Councillor Steve Bavin, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillor Peter Swindlehurst.

It was agreed that Councillor Richard Carruthers should chair this meeting.

25/12 Election of Chairman:

Councillor Peter Swindlehurst was elected Chairman for 2025-26, subject to his acceptance.

25/13 Requests for Dispensations: None.

25/14 Declarations of Interest:

There were no Declarations of Interest in respect of any matters on the agenda.

25/15 Minutes:

The minutes of the meeting held on 13th February 2025, having been circulated were accepted as a true record and signed by the Chairman.

25/16 Councillor Vacancies:

It was noted that there are still two vacancies on this Council. The Clerk has also advertised this in the Two Valleys News this month.

25/17 Planning: None.

25/18 Finance:

a. It was resolved to pay the following accounts:

CALC	£190.27	Annual subscription
Zurich Municipal		
	£184.85	Insurance premium
K M Price	£120.82	Quarterly expenses to 31st March, including use of home office and travel.

b. The Interim Accounts for 2024-25 were noted.

c. The Chairman and Clerk were authorised to sign the Certificate of Exemption from External Audit, the Annual Governance Review and the Accounting Statements. The Clerk explained the significance of each of these documents.

25/19 Request for installation of bench:

A request from Gary Richardson to provide a new recycled bench (brown) to be installed at the top of Brigsteer Road, in memory of Norman Richardson, together with a small plaque, was considered. It was proposed that this would replace the very old green metal seat there.

The Councillors held an impromptu site meeting and, after their return, the Council feels that the present seat was not in too bad a condition and it is believed that it is a Jubilee seat (1977?).

The Council wonder if there is an alternative location in the village that would have been a meaningful place to Norman Richardson on his many walks? The Clerk will pass this on and await further news.

25/20 Village maintenance:

- a. The painting of seats/bollards is in hand.
- b. The further planting of daffodils this year has been much appreciated by residents and locals alike.

25/21 Westmorland & Furness Councillor's report:

Councillor Bavin reported on issues currently in hand and those brought to a successful conclusion.

- a. The road over the Scar has been swept and some 'Slow' markings have been repainted.
- b. The weight restriction will remain in place for the A591 bridge.
- c. The fingerpost at Garth Row Lane has been repainted but without the missing finger.

25/22 Date of the next meeting:

Thursday 4th September 2025 at 7pm at Underbarrow Institute.

The meeting closed at 7.40pm.

Signed:

Dated: