

# **Underbarrow and Bradleyfield Parish Council**

Clerk: Kevin M Price

Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.

Telephone 07712-430932

[kevtherev7@hotmail.com](mailto:kevtherev7@hotmail.com)

25<sup>th</sup> April 2025

Dear Councillors,

The Annual Parish Meeting will be held at Underbarrow Institute, on Thursday 8<sup>th</sup> May 2025 at 7pm.

This will be followed immediately by the Annual Meeting of Underbarrow & Bradleyfield Parish Council to which all Councillors are hereby summoned to attend.

Yours sincerely,

*Kevin M Price*

Kevin M Price. Parish Clerk.

## **AGENDA – ANNUAL ASSEMBLY OF THE PARISH MEETING**

1. Welcome by the Chairman – Councillor Peter Swindlehurst
2. Apologies for absence
3. Minutes of the meeting of 22<sup>nd</sup> May 2024
4. Matters arising.
5. Chairman's Report (if any)
6. Reports from Westmorland and Furness Councillor (if present)
7. Any other business, including any public participation.

## **AGENDA – ANNUAL PARISH COUNCIL MEETING**

1. **Election of Chairman** – to elect a Chairman for 2025-26
2. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

4. **Minutes** - To sign as a true record, if thought fit, the minutes of the meeting held on 22<sup>nd</sup> May 2024.

5. **Councillor Vacancies** – to note that the Council still has two vacancies.

6. **Planning matters** - to consider the following applications:

7. **Financial business:**

a. *To pay the following accounts:*

CALC	£190.27	Annual subscription
K M Price	£120.82	Quarterly expenses to 31st March, including use of home office and travel.

b. To note the Interim Accounts for 2024-25 (attached).

c. To authorise the Chairman and Clerk to sign the Certificate of Exemption, the Annual Governance Review and the Accounting Statements (to be circulated).

8. **Request for installation of bench** – to consider a request from Gary Richardson to provide a new recycled bench (brown) to be installed at the top of Brigsteer Road, in memory of Norman Richardson, together with a small plaque. This would replace the very old green metal seat there.

9. **Village maintenance** – to consider any outstanding issues:

10. **Next meeting** – to arrange the date of the next meeting - usually August.

11. **Open Forum** - to receive brief comments concerning matters of interest to the Council, but no propositions which require a resolution to be passed.